

BARTON PARISH COUNCIL

Annual General Meeting

Agenda

Monday 10th June 2019 at Barton Village Hall, 7.30pm

1. ELECTION OF CHAIRMAN - Members are requested to elect a Chairman for the next 12 months.

2. ELECTION OF VICE- CHAIRMAN Members are requested to elect a Vice-Chairman for the next 12 months.

3. APOLOGIES FOR ABSENCE

4. APPROVAL OF THE MINUTES of the meeting held on 26th March 2019 - **The Chairman is required to sign the Minutes as a true record.**

5. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS - Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing. At the start of each municipal year Members are requested to check, and update their notification of interest forms.

6. APPOINTMENT OF REPRESENTATIVES

- 5.1 Preston City / Parish Councils Joint Consultative Committee
- 5.2 BB&M War Memorial Committee

7. ADMINISTRATION - Members are asked to confirm the following administrative / financial procedures :

a. Meetings will continue to be held at Barton St Lawrence School, Barton Village Hall or Barton Bowling Club at least 5 times a year to include a parish meeting and AGM in the month of May or June.

9. PUBLIC PARTICIPATION The meeting may be adjourned at this point to listen to any representations from the public, police, or community groups wishing to bring matters to the attention of the Council. This will be a time limited session up to 20 minutes. This can be extended at the discretion of the Chair. NOTE: Matters requiring a Council decision or support must be included as a specific agenda item. If individuals wish to speak on an Agenda item this is the time when it should be done.

- Colin Dickinson is officially registered to speak at this point in the meeting and is requesting further information on the proposed Story Homes development.

10. TO CONSIDER PLANNING APPLICATIONS - The Parish Council is requested to consider any applications and make representations to the City Council. Details of any applications will be available at the meeting and can be viewed on www.preston.gov.uk

- **Cardwells Farm**

11. FINANCIAL STATEMENT 1ST APRIL – 30TH APRIL 2019 The Chairman is asked to verify that the finance and bank statements have been reconciled.

12. ACCOUNTS FOR PAYMENT AND RECEIPTS Members are requested to agree the following payments :

Zurich Insurance: **£374.16**

Members are requested to NOTE receipt of the Precept of **£11440**

13. BALANCE OF BARTON PARISH COUNCIL ACCOUNTS AS AT TH 10th JUNE 2019

14. INTERNAL AUDIT REPORT 2018-19 Members are requested to consider approving the Internal Audit Report for 2018/19 financial year. Following the Internal Audit, all the required documents will be sent to the external auditor.

15. ANNUAL GOVERNANCE STATEMENT 2018/19 FOR BARTON PARISH COUNCIL – Members are requested to approve the Annual Governance Statement for 2018/19 (Section 1) and the Chairman is requested to sign the appropriate documentation.

16. EXTERNAL AUDIT ACCOUNTING STATEMENTS 2018/19 FOR BARTON PARISH COUNCIL- Members are requested to consider for approval the Accounting Statements 2018/19 in relation to Barton Parish Council. The chairman is requested to sign the appropriate documentation.

17. APPROVAL OF BARTON VILLAGE HALL 2018 ACCOUNTS

18. 2019-20 INSURANCE

19. CIL Funding request – Barton Village Hall

20. NOTE NEW CORRESPONDENCE - Members may be requested to NOTE any new correspondence received since the issue of the Agenda.

21. ANY OTHER BUSINESS

22. DATE OF NEXT MEETING –

Wednesday 11th September 2019

Wednesday 13th November 2019

Wednesday 15th January 2020