

BARTON VILLAGE NEIGHBOURHOOD PLAN STEERING GROUP

Meeting Date: Wednesday 10th January 2018 commencing at 7.00pm

Present: BVNPSG Members - John Parker (Barton Parish Council), Graham Joliffe (Barton Parish Council) Councillor Sue Whittam, Steven Miles, Andrew O'Neill, Anne O'Neill, Catherine Lund-Barker

Other attendees – Charles EBO (Website designer), Joan Levey (WI)

1. APOLOGIES FOR NON-ATTENDANCE

Maurice Barker, Richard Heaton, Denise Partington.

2. APPROVAL OF THE MINUTES OF BARTON VILLAGE NEIGHBOURHOOD PLAN STEERING GROUP MEETING HELD ON 9TH NOVEMBER 2017.

The minutes of the previous meeting of Barton Village Neighbourhood Planning Steering Group held on 9th November 2017 were approved as a true and accurate record.

3. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS

There were no personal or prejudicial interests declared

4. PRESENTATION OF THE NEW WEBSITE

John Parker provided the Group with an overview of his discussions with Charles Ebo who has agreed to design a website for the Barton Village Neighbourhood Steering Group including the overlapping boundaries of Myerscough and Bilborrow.

Charles Ebo then gave a presentation of his initial draft design and asked the Group for feedback. Discussions then followed regarding the content requirements, how to populate and manage the website and the associated costs.

It was agreed the website would be named Barton Village Neighbourhood Plan.co.uk, with a cost of approximately £20 to register the domain and host it for two years. The discussion also included the EU General Data Protection Regulation from 25th May 2018 which supersedes previous legislation. Numerous actions were then agreed to progress and develop the website to draft stage by the next Steering Group meeting.

AP12:- Anne O'Neill to contact Helen Lees to check if Broadband is installed within Village Hall

AP13:- Charles Ebo to operate Barton Village Neighbourhood Plan website

AP14:- Catherine Lund-Barker to design logo for website home page incorporating Boars Head logo

AP15:- John Parker to draft wording for website home and about pages

AP16:- Steering Group to forward their pictures to go onto Steering Group webpage with their word contents

AP17:- Graham Joliffe to design the website vision page including Myerscough

AP18:- Andrew O'Neill and Steven Miles to design website planning page

AP19:- Sue Whittam to design latest news page

AP20:- Anne O'Neill to design and manage documents page

AP21:-Richard Heaton to design feedback and contact us page

AP22:-Catherine Lund-Barker to provide information on General Data Protection Regulation (GDPR)

John Parker then expressed his appreciation to Charles Ebo for his commitment to the time, progress and work.

5. INITIAL SCOPING ON ASPECTS OF HOUSING DEVELOPMENT

Andrew O'Neill explained the initial thoughts for future housing developments with Barton which needs discussing with Groups to capture villager's thoughts for the questionnaires. These included housing styles to match current styles, number of planning applications versus need/requirements, smaller developments of a higher specification, green spaces and gardens and environment and ecology aspects.

Sue Whittam advised these policies must adhere to the Preston City Council plan, but the Neighbourhood plan can influence type of housing e.g. bungalows etc.

Steven Miles added that he had looked at the aspect of engaging residents in Barton including WI.

6. MATTERS ARISING

John Parker provided the Steering Group with the BVNPSG (Draft) Step 2 Route Map from Preston City Council's plan which includes timelines. The proposal is for seven Steering Group meetings in 2018, with the draft questionnaire completed by the end of quarter one and the draft neighbourhood plan completed by the end of 2018.

Sue Whittam provided details of how the approach was taken in Grimsargh to network with residents, clubs and businesses to engage them and maximise feedback on likes and dislikes. This forms part of the required evidence gathering which needs to be stored in Dropbox

AP23:- Graham Joliffe to discuss with Barton Parish Council all councillors going out to Groups to engage businesses.

AP24:- Sue Whittam to speak to Pat on Broughton Group and Tom Wiggins In Preston City Council to obtain more information.

AP25:- Catherine Lund-Barker to work with St Lawrence School to obtain evidence.

AP26:- The group to put all evidence collated into Dropbox.

AP27:- John Parker, Graham Joliffe and Catherine Lund-Barker to form Working Group 1 in line with BVNPSG Step 2 Route Map (Draft).

AP28:- John Parker to collate list of groups as contacts for questionnaires.

7. FUNDING OPTIONS.

John Parker confirmed that as an interim measure Barton Parish Council have approved a loan of £1000 until funding is secured.

Sue Whittam advised there is only a short window for securing funds and they need to be spent within a specified timescale.

AP29:-Sue Whittam to check funding options with Eileen at Broughton Parish Council.

AP30:-John Parker and Anne O'Neill to check information provided by Denise Partington following Steering Group meeting on 9th November 2017.

8. BARTON QUESTIONNAIRES.

Sample copies of Broughton and Grimsargh questionnaires were circulated for everyone for ideas and future discussions.

AP31:- Sue Whittam to put the final version of Grimsargh's questionnaire into Dropbox.

9. AOB

John Parker and Catherine Lund-Barker provided the Steering Group with an update of the events including break ins and arson attempts that had occurred over the Christmas period at the Boars Head.

10. DATES OF THE NEXT THREE STEERING GROUP MEETINGS.

The dates for the next three Steering Group meetings were agreed as

14th March 2018

16th May 2018

1st August 2018

These will be scheduled to be held at Barton Village Hall commencing at 7pm.